



The 5th International Conference on Economic Structures (ICES 2021)
The Pan Pacific Association of Input-Output Studies (PAPAIOS)
Helping for getting a visa

If you need our help getting your visa, please e-mail the following information to ICES_PAPAIOS@ml.gakkai.ne.jp by **10 February 2021**. This will enable us to prepare the VISA documents of Japan side, which you will then submit to the Japanese Embassy or a Japanese Consul in your country.

1. Full name (by alphabet)
2. Date of birth (year/month/date) and your age
3. Nationality
4. Occupation (Affiliation)
5. Sex
6. Phone number
7. Place of a Japanese Embassy or Consulate in your country that you are going to submit the visa application documents.
8. Itinerary in Japan
9. your home address or the address of your office (we will use it to send the documents by AIRMAIL)

Your personal information will be used only for helping to get your visa. We would like to ask you to send your personal information written in the above, but alternatively, you can also download the documents (see Step 1 a. to c), fill out the appropriate forms, and send an e-mail to ICES_PAPAIOS@ml.gakkai.ne.jp with the attached documents as set out below.

CAUTION!

Please be noted that Japanese government take special measures on border controls, which updates as the policy changes. See the information below:

https://www.mofa.go.jp/ca/fna/page4e_001053.html

Step 0 (you can skip this step)

“Procedures Chart for Short-Term Stay” is provided by The Ministry of Foreign Affairs of Japan at the following URL.

https://www.mofa.go.jp/j_info/visit/visa/process/short.html

Check the procedure of your country and area in “1. Visa Application Procedures” on the following website.

https://www.mofa.go.jp/j_info/visit/visa/index.html

Step 1

Download the following documents from the following website.

- a. Invitation Letter (Letter of Reason for Invitation)

<https://www.mofa.go.jp/files/000137089.pdf>

b. Letter of Guarantee

<https://www.mofa.go.jp/files/000262545.pdf>

c. Itinerary in Japan (Schedule of Stay)

<https://www.mofa.go.jp/files/000262548.pdf>

Step 2

Fill in the appropriate forms and send them by email to ICES_PAPAIOS@ml.gakkai.ne.jp.

Please be aware of the following points:

If you need the VISA documents of Japan side, please submit your paper and/or the summary (over 2 pages) via SOLTI by **10 February 2021** though the paper submission deadline is **22 February 2021**.

We will prepare the VISA documents of Japan side only for those who give their presentation including keynote lecture at ICES2021. If you have any question, please contact us.